

Greenville Technical Charter High School
Board of Directors Regular Meeting
January 22, 2008, at 6:00 p.m.
Greenville Technical College
Administrative Board Room

Approved on 2/26/2008

Submitted by Chris Stolarski on 1/22/08

The meeting was called to order at 6:10 pm by Dr. Bob Nash. The following members of the Board were present: Dr. Bob Nash, Chris Stolarski, Jayne McClain, Henry Parr, Ken Payne, Jay Whitacre, Issie Wright, Dr. John Piccione, Jerry Sprouse, Wanda Clark, Dr. Julius Earle, and Sandy Brigmon. Also in attendance were Fred Crawford, Skip Snow, and David Gantt. Board members not in attendance were Michael Burdine, Eric Adams, and David Dolge.

1. Agenda: The agenda was reviewed. Henry Parr made a motion to approve the agenda as submitted. Dr. Earle seconded the motion. The motion was approved unanimously.

2. Approval of minutes:

The minutes from the Oct 23 2007 meeting were reviewed.

Correct dollar figure in item c. to reflect \$ 1,000's. Dr. Earle motioned to approve the minutes as amended above. Jay Whitacre seconded the motion. The motion was approved unanimously.

The executive committee meeting minutes from the Nov 14, 2007 meeting was reviewed.

Ken Payne motioned to accept the report from the executive committee. Dr. Earle seconded the motion. The motion was approved unanimously.

3. Announcements

None

4. Chairs report

Copy attached

5. Principal's report:

Art intersession was another success. This year there were seven visiting instructors. There will be a review of the arts intersession on Jan. 31 at 6 pm.

News and World Report – GTCHS received Bronze ranking.

GTCH is a finalist for the Palmetto's Finest award – 4th year in the row. The awards ceremony will be at the Kroger Center in Columbia on March 3rd.

Presidential candidate visits: Senator Huckabee and Senator Romney cancelled. There will possibly a democratic candidate visit.

Dedication of weather station was done on January 8, 2008. There is a link on the web site for real time data. There is also a monitor in GTCHS entrance.

MC Grant for \$ 100,000 for staff development – The contract has been written.

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Faculty returned from retreat. Wanda Clark was program coordinator.

Goal changed to 70% of graduating students with 24 hours of transferable credits

Six associate degrees awarded to date for GTCHS. This senior class could have seven.

2008-2009 Applications:

Applications for both charter high schools have exceeded the available spaces – GTCHS has 170+ applications to date.

The lottery for GTCHS will be Feb 7 at 4 pm. Deadline for application is Feb 1

Brashier has 143 applicants to date.

Greer has 50 applications to date.

Other activities:

Feb 12, a group from Indiana will be visiting GTCHS and looking at the middle college concept.

In March, a group from Philadelphia will be visiting GTCHS.

Other high schools visiting GTCHS: TL Hanna, Mitchell, and Lexington High.

Legislative Update from the new state charter school district: There is pending changes to legislation making funding more equitable. Also, they are looking to add some facility funding for the charter schools.

Renovations will be done next year. GTCHS will have the entire 2nd floor of the allied health building next year. Also, we would like to have more athletic facilities on campus.

6. Finance Report

Actual versus Prorated budget was reviewed (copy attached – 3).

Dr. Earle motioned receive the report from the finance committee. Jay Whitacre seconded the motion. The motion was approved unanimously.

A budget amendment proposal was presented incorporating the updated funding from January 2008. The Finance committee recommends adopting the amended budget.

Dr. Julius Earle motioned the amended budget (1/22/08) be approved as submitted. Ken Payne seconded the motion. The motion was approved unanimously.

Old business – Finance committee recommends increasing the capitalization from \$ 300 to \$ 500. Dr. Earle motioned to change capitalization policy change from \$ 300 to \$ 500. Ken Payne seconded the motion. The motion was approved unanimously. Dr. Nash will sign the resolution (copy attached) from the board changing this policy.

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7. Board Training

There are four video tapes to be reviewed on the State Web site. Also, have the videos on DVD.

Get on list to participate in conference call – allocated 30 slots for 1/18 and 30 for 1/23. Approximately 1 hour in length each.

Dr. Nash has emailed JC Ballew to discuss the conference call availability. He has not received a response yet.

Participation is not required in the conference call to complete the training. For new board members, there is a survey form that needs to be completed. It is recommended that all board members review the training and complete the form and send in to the state. Also, send a copy of the completed form to the principal for retention. (copy training form).

Regional meetings are not scheduled yet.

Dr. Earle had to leave the meeting at 7:02 pm.

8. Election Cycle

Governance committee needs to meet and schedule the election.

Traditionally the election is held the beginning of April. This includes a 30 day filing period. The number of seats has changed from 15 to 11 for the 2008 / 2009 school year.

9. Legislative Reception

Need to do the reception again and bring more charter schools into the planning of the events. We would like to plan these sessions this summer for the coming year.

Need to meet with other charter school periodically, possibly quarterly.

10. New Business:

A resolution that should be done each year was presented by Dr. Nash. This resolution names the officers of the GTCHS Board of Directors. Dr. Piccione motioned to approve the resolution. Sandy Brigmon seconded the motion. The motion was approved unanimously. The secretary, Chris Stolarski, will sign the letter.

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11. Executive Session:

Ken Payne motioned that the board go into executive session for a legal matter. Wanda Clark seconded the motion. The motion was approved unanimously. Sandy Brigmon excused herself from the executive session.

Ken Payne motioned that the board return from executive session. Jayne McClain seconded the motion. The motion was approved unanimously. The executive session ended at 7:49 pm.

Jay Whitacre motioned that the board extend the lease on the portable classrooms with Brashier Middle College from June 30, 2008 to Jun 30, 2009 at the same monthly lease fee. Ken Payne seconded the motion. The motion was approved 9 yes, 1 abstain. Sandy Brigmon abstained.

Ken Payne motioned that the Audit committee inspect the assets at Brashier Middle College twice per year. Jerry Sprouse seconded the motion. The motion was approved 9 yes, 1 abstain. Sandy Brigmon abstained.

12. With no further business before the board, Dr. Piccione motioned that the board adjourn. Wanda Clark seconded the motion. The motion was approved unanimously. The board adjourned at 7:52 pm.

Attachments:

1. Executive committee minutes of November 14, 2007 meeting.
2. Chair's report.
3. Actual versus Prorated Budget Amounts
4. Proposed budget amendment
5. Resolution to capitalization amount.
6. New board training form.

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Attachment 1: Executive committee minutes of 10/9/2007.

Greenville Technical Charter High School
Board of Directors Executive Committee Meeting
October 9, 2007, at 5:00 p.m.
Greenville Technical College
CHS, RM 118

Not approved

Submitted by Chris Stolarski on 10/9/07

The meeting was called to order at 5:14 pm by Chairman Bob Nash. The following members of the executive committee were present: Dr. Bob Nash, Chris Stolarski, Dr. John Piccione. Also in attendance were Fred Crawford, Ellen Pourmand, and Dr. Tony Johnson. David Gantt arrived at 5:30 pm. Henry Parr arrived at 6:01 pm.

1. Agenda:

The only agenda item was to review the bylaws for the Greenville Technical Charter High School Endowment Fund bylaws.

2. We would like to thank Dr. Johnson and Ellen Pourmand for their many hours of work on the Endowment and bylaws.

3. The draft Endowment bylaws were reviewed by the executive committee. Dr. Nash recommended the following changes:

a. Entire document: Any time the term Board is used it should be preceded by Endowment or GTCHS to clarify.

b. Articles VIII: First line insert words: "and SC State laws for governing public boards".

c. Article IX: Very last sentence, add " , and any amendments to the bylaws shall be read at a previous board meeting. Any proposed amendments shall also be approved by the GTCHS board of directors."

d. Article IX: 2nd line. Remove "quorum of the" so that it reads 2/3's vote of the full endowment board of directors.

e. Page 3 Article IV, section 9, in first sentence remove the words "excluding the life members".

f. Page 3, Article IV, section 6, remove the second paragraph providing for a life member.

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Dr. Piccione motioned that the changes be incorporated into the draft bylaws. Chris Stolarski seconded the motion. The motion passed unanimously.

4. David Gantt submitted a revised version of the bylaws with minor corrections including definitions, reformatting and clarifications except as noted below:

- a. Article VI, section 2, second sentence: Add GTCHS to “of the Chairman of the Board of Directors.....”
- b. Article III:, Section 2, first sentence: After Board add “, subject to Title 34, Banking, Financial Institutions and Money, chapter 6, “The SC Uniform Management of institutional funds act, 34-6-10 et seq.”

Chris Stolarski motioned to substitute the bylaws originally distributed with the copy David Gantt submitted due to the editorial changes as amended by the two changes above and the changes passed previously. Dr. Piccione seconded the motion. Motion passed with a vote of 3 yes and 1 abstention.

Dr. Piccione motioned to make a recommendation to the GTCHS board of directors to approve the bylaws as amended. Chris Stolarski seconded. Motioned passed with a vote of 3 yes and 1 abstention.

5. Henry Parr motioned the executive committee recommend to the Endowment Fund Board develop a “gift instrument” for restricted gifts IAW SC Title 34, Banking, Financial Institutions and Money, chapter 6, “The SC Uniform Management of institutional funds act, 34-6-10 et seq.” Dr. Piccione seconded the motion. The motion passed unanimously.

6. Chris Stolarski motioned that the meeting adjourn. Dr. Piccione seconded the motion. The motion passed unanimously. The executive committee adjourned at 6:30 pm.

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Attachment 2: Chair's Report:

**Chairman's Report to
GTCHS Board of Directors
January 22, 2008**

- 1. Attended and addressed the Greenville County School District Board of Trustees meeting on Oct. 23rd, in reference to their support for the Task Force Interim Report. Hand delivered to the Chairman, Ms. Tommie Reece, the Resolution of support from the GTCHS Board of Directors.**
- 2. Met with the GTCHS Endowment Fund Board of Directors at First Citizens Cooperate Office in Greenville on October 24th at their first organizational meeting and delivered their By-laws as approved by the GTCHS Board.**
- 3. Met with Principals and Board Member from each of Charter Schools in Greenville County for planning Legislative Reception with Greenville County Legislative Delegation Members.**
- 4. Went to Columbia, SC with group to participate in Charter School public announcement related to organization of Charter Schools in SC and public funding of the schools. The group met with Mr. Bob Knight in regards to legislative representation of Charter Schools. The news conference was not held due to lack of attendance.**
- 5. With the assistance of GTCHS staff personnel and students, conducted the first Legislative Reception with members of the Legislative Delegation.**
- 6. Met with GTCHS Executive Committee and Auditors to hear report on GTCHS Annual Audit.**
- 7. Conducted four day Arts Intersession Class in Photography for GTCHS students.**
- 8. Attended the public announcement and dedication of GTCHS Weather Station on the school campus.**
- 9. Talked with some residents of Dacusville Community in Pickens County about their interest in a High School. I recommended a Charter High School.**

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Attachment 3: Actual versus Prorated Budget Amounts:

Greenville Technical Charter High School
Actual vs. Prorated Budget Amounts
July through December 2007

	Jul - Dec 07	Budget	\$ Over Budget
Income			
2100 · GCSD Funding	1,294,671	1,264,129	30,542
2101 · Special Revenues	73,347	92,500	-19,153
1920 · Contributions	26,786	32,500	-5,714
1510 · Interest Earned	4,047	7,500	-3,453
4000 · Income - Other	10,625	15,000	-4,375
4001 · Rental Income	24,000	22,800	1,200
4320 · Grant Funding	102,121	111,750	-9,629
Total Income	1,535,596	1,546,179	-10,583
Gross Profit	1,535,596	1,546,179	-10,583
Expense			
114 Salaries - High School	603,592	615,000	-11,408
114 Benefits - High School	163,788	163,050	738
114 Services - High School	35,844	58,400	-22,556
114 Supplies - High School	64,516	61,250	3,266
114 Assets - High School	44,796	40,000	4,796
114 Insurance - High School	6,676	5,000	1,676
127 Salaries - Special Ed	47,557	44,000	3,557
127 Benefits - Special Ed	12,802	12,980	-179
212 Salaries - Guidance	108,853	97,500	11,353
212 Benefits - Guidance	25,443	23,888	1,555
212 Supplies - Guidance	548		
213 Salaries - Health	18,428	18,000	428
213 Benefits - Health	5,126	4,760	366
213 Supplies - Health	41	375	-334
221 Services - Prof Developm...	19,278	19,000	278
221 Travel - Prof Development	27,031	20,000	7,031
221 Supplies - Prof Developm...	3,043	1,000	2,043
231 Services - Board	3,000	4,250	-1,250
231 Supplies - Board	554	1,250	-696
231 Insurance - Board	6,153	5,000	1,153
233 Salaries - Administration	193,819	195,000	-1,181
233 Benefits - Administration	46,768	44,650	2,118
233 Services - Administration	14,844	9,750	5,094
233 Supplies - Administration	8,507	12,000	-3,493
233 Assets - Administration	946	4,500	-3,554
233 Dues Fees - Administration	1,707	2,000	-293
264 Staff Services		250	-250
271 Vehicle Expenses & Assets	2,954	5,300	-2,346
271 Pupil Service Activities	-3,195	18,400	-21,595
330 Salaries - Development	24,300	23,800	500
330 Benefits - Development	4,975	4,653	322
330 Services - Development	3,554	8,850	-5,296
330 Supplies - Development	1,297	1,500	-203
Total Expense	1,497,543	1,525,356	-27,812
Net Income	38,053	20,824	17,229

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Attachment 4: Proposed Budget Amendment:

Greenville Technical Charter High School
 Budget Amendment Proposal
 Fiscal Year ending June 30, 2008

	Original Budget	Amended Budget	Net Change
Income			
2100 · GCSD Funding	2,528,259	2,641,757	113,498
2101 · Special Revenues	185,000	190,000	5,000
1920 · Contributions	65,000	65,000	0
1510 · Interest Earned	15,000	15,000	0
4000 · Income - Other	30,000	30,000	0
4001 · Rental Income	45,600	48,000	2,400
4320 · Grant Funding	223,500	223,500	0
Total Income	3,092,359	3,213,257	120,898
Expense			
114 Salaries - High School	1,230,000	1,215,000	-15,000
114 Benefits - High School	326,100	330,000	3,900
114 Services - High School	106,000	100,000	-6,000
114 Supplies - High School	122,500	125,000	2,500
114 Assets - High School	55,000	65,000	10,000
114 Insurance - High School	10,000	13,500	3,500
127 Salaries - Special Ed	88,000	94,000	6,000
127 Benefits - Special Ed	25,960	25,960	0
212 Salaries - Guidance	195,000	215,000	20,000
212 Benefits - Guidance	47,775	50,000	2,225
212 Supplies - Guidance		1,500	1,500
213 Salaries - Health	36,000	37,000	1,000
213 Benefits - Health	9,520	10,000	480
213 Supplies - Health	750	500	-250
221 Services - Prof Development	20,000	20,000	0
221 Travel - Prof Development	40,000	40,000	0
221 Supplies - Prof Development	2,000	4,000	2,000
231 Services - Board	8,500	8,500	0
231 Supplies - Board	2,500	2,000	-500
231 Insurance - Board	10,000	12,500	2,500
233 Salaries - Administration	390,000	390,000	0
233 Benefits - Administration	89,550	95,000	5,450
233 Services - Administration	19,500	25,000	5,500
233 Supplies - Administration	24,000	20,000	-4,000
233 Assets - Administration	9,000	5,000	-4,000
233 Dues Fees - Administration	4,000	4,000	0
264 Staff Services	500	500	0
271 Vehicle Expenses & Assets	10,600	10,000	-600
271 Pupil Service Activities	31,000	25,000	-6,000
330 Salaries - Development	47,600	48,100	500
330 Benefits - Development	9,306	10,000	694
330 Services - Development	17,700	15,000	-2,700
330 Supplies - Development	3,000	3,000	0
Total Expense	2,991,361	3,020,060	28,699
Revenues less expenses	100,998	193,197	92,199

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Attachment 5: Resolution to capitalization amount.

**RESOLUTION ADOPTING POLICIES PERTAINING TO
DEPRECIATION OF CAPITAL ASSETS OF THE
GREENVILLE TECHNICAL CHARTER HIGH SCHOOL**

WHEREAS, a new governmental accounting principle requires school districts to report the value of capital assets (land, site improvements, buildings, building improvements, furniture, fixtures and equipment, vehicles, and infrastructure such as water and sewer treatment plants and drainage systems) net of accumulated depreciation beginning with fiscal year 2007-08 for the Greenville Technical Charter High School; and

WHEREAS, the Association of School Business Officials recommends certain policies and procedures for use by school districts in depreciating capital assets including the following:

1. Maintaining capital asset records including the following information: type of asset, the date the asset was placed in service, the asset's cost, the asset's salvage value, the asset's estimated useful life, the asset's purpose (account number charged), and the depreciation method;
2. Adopting the standard useful life tables provided in Attachment A to this resolution;
3. Establishing a capitalization threshold that ensures that at least 80 percent of the value xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxof assets is reported;
4. Not allocating the depreciation of a building that serves multiple functions or, if the district chooses to allocate, allocating on the basis of square footage for the time used;
5. Reporting both the historical cost and accumulated depreciation on the face of the financial statements;
6. Using the full month averaging convention under which property placed in service at any time during a given month is treated as if it had been placed in service on the first of that month;
7. Using the straight-line depreciation method under which the value of the asset is written off evenly over the useful life of the asset; and

WHEREAS, the Greenville Technical Charter High School has determined that the total value of all assets costing \$500 or more represent at least 80 percent of the total value of all assets reported

THEREFORE, BE IT RESOLVED, by the Greenville Technical Charter High School, that the following recommendations of the Association of School Business Officials are hereby adopted effective July 1, 2007:

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1. Maintaining capital asset records including the following information: type of asset, the date the asset was placed in service, the asset's cost, the assets salvage value, the assets estimated useful life, the asset's purpose (account number charged), and the depreciation method;
2. Adoption of the standard useful life tables provided in Attachment A to this resolution;
3. Not allocating the depreciation of a building that serves multiple functions or, if the district chooses to allocate, allocating on the basis of square footage for the time used;
4. Reporting both the historical cost and accumulated depreciation on the face of the financial statements;
5. Use of the full month averaging convention under which property placed in service at any time during a given month is treated as if it had been placed in service on the first of that month; and
6. Use of the straight-line depreciation method under which the value of the asset is written off evenly over the useful life of the asset.

ADOPTED this the twenty second day of January, 2008.

GREENVILLE TECHNICAL CHARTER HIGH SCHOOL

Chairman

ATTEST:

Secretary

Greenville Technical Charter High School
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**RESOLUTION ADOPTING POLICIES PERTAINING TO DEPRECIATION OF CAPITAL ASSETS
 OF THE GREENVILLE TECHNICAL CHARTER HIGH SCHOOL**

Attachment A

Asset Class	Examples	Estimated Useful Life in Years
Land		N/A
Site Improvements	Paving, flagpoles, retaining walls, sidewalks, fencing, outdoor lighting	20
School Buildings		50
Portable Classrooms		25
HVAC Systems	Heating, ventilation, and air conditioning systems	20
Roofing		20
Interior Construction		25
Carpet Replacement		7
Electrical/Plumbing		30
Sprinkler/Fire System	Fire suppression systems	25
Outdoor Equipment	Playground, radio towers, fuel tanks, pumps	20
Machinery & Tools	Shop & maintenance equipment, tools	15
Kitchen Equipment	Appliances	15
Custodial Equipment	Floor scrubbers, vacuums, other	15
Science & Engineering	Lab equipment, scientific apparatus	10
Furniture & Accessories	Classroom and office furniture	20
Business Machines	Fax, duplicating & printing equipment	10
Copiers		5
Communications Equip	Mobile, portable radios, non-computerized	10
Computer Hardware	PC's, printers, network hardware	5
Computer Software	Instructional, other short-	5 to 10

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	term	
Computer Software	Administrative or long-term	10 to 20
Audio Visual Equipment	Projectors, cameras (still & digital)	10
Athletic Equipment	Gymnastics, football, weight machines, wrestling mats	10
Musical Instruments	Pianos, string, brass, percussion	10
Library Books	Collections	5 to 7
Licensed Vehicles	Buses, other on-road vehicles	8
Contractors Equipment	Major off-road vehicles, front-end loaders, large tractors, mobile air compressor	10
Grounds Equipment	Mowers, tractors, attachments	15

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Attachment 6: New board member training forms:



Together, we can.

TO: Charter School Board Chairpersons
Charter School Leaders

FROM: J.C. Ballew, Jr., Charter School Program Coordinator
Office of Public School Choice

DATE January 8, 2008

RE: Orientation for Board Members

I am writing to provide you and your board members with the schedule for the telephone conference follow-up sessions.

As you are aware, Charter board members may complete the board orientation requirement of Section 59-40-155 through one of two options:

- Option One- watch each of the four Governing Board Orientation Tape Segments, **participate in a telephone conference follow-up session during one of the scheduled time periods, and mail or fax in the Orientation Evaluation form***,
- Option Two- Complete a 5 hour orientation session conducted by the South Carolina Association of Public Charter Schools in various locations in the state, mail or fax in the Orientation Evaluation form**.

Telephone conference follow-up sessions are scheduled for 11:00 AM on January 18, and 11:00 AM on January 23. **If you want to participate, please e-mail my assistant, Rebecca Cupstid, by January 16 at rcupstid@ed.sc.gov to let us know which time is convenient for you.** An agenda for the conference is attached. If there are more requests than we can accommodate in the two sessions, we will schedule additional dates.

(We will use your feedback from the evaluation forms to design additional tape segments and address other requests to assist you in effective governance.)

*The Orientation Evaluation Form is available on our website and a copy is attached.

**Next orientation is scheduled for January 19 in Greenville. Please contact the SCAPCS at sccharterschools.org for more information.

Video tape segments that are aligned to the content recommended by the AD HOC Committee are now available online at: Access by link: Educator+ <http://www.knowitall.org/EducatorPlus/>
Click the series title bullet or go to "All titles A-Z" at the bottom; that will take you to all titles, and then look for Charter School Board Member Orientation.
For your convenience, we are sending you the tape segments on a CD as well. (Included in school leader's envelope.)

You may also access these tape segments and other resources for board members on our Charter School Web site: http://www.ed.sc.gov/agency/offices/ssys/alternative_education/charter_schools/

cc: Cleo Richardson, Deputy Superintendent
Division of Educational Services
David Church, SCAPCS

Charter School Governing Board Orientation Follow-up Conference Call Schedule

January, 18 2008

AGENDA

- 11:00 AM** Welcome & Introductions
J.C. Ballew, Jr.
- 11:05 AM** Questions from Board members related to Tape Segment One
(content objectives for the overview of State & Federal law)
J.C. Ballew, Jr., Office of Public School Choice
Shelly Kelly, Office of General Counsel
- 11:15 AM** Questions related to Tape Segment Two
(content objectives for Charter School Governance)
Dr. David Church, SCAPCS
- 11:25 AM** Questions related to Tape Segment Three
(content objectives for Charter School Business)
Mellanie Jinnette, Office of Finance
Bill Moser, Kelly-Moser Consulting, Inc.,
- 11:35 AM** Questions related to Tape Segment Four
(content objectives for the Charter School Education Program)
Larry Dicenzo, Principal, Orange Grove Elementary Charter School
- 11:45 AM** Wrap-up
J.C. Ballew, Jr.

Overall Objectives for the Orientation

Overview, State and Federal Law

Participants should be able to:

- articulate the legislative requirement for board training;
- know the process for being placed on the “trained” list; and
- be prepared for the subsequent board training

Participants should be able to:

- define a charter school;
- discuss Federal expectations for state and school participation in its Federal Charter School program; and
- be knowledgeable of SC future Federal Charter School Startup Program participation

Participants will have:

- an historical understanding of the charter school law from its origin to its present form;
- an awareness of the general expectations of a charter school as presented in the SC Charter School Law (Chapter 40);
- an awareness of board and administration training requirements; and
- a general understanding of the SC Charter School Law and know where it can be found.

Governance

Participants will:

- be familiar with the structure of boardsmanship;
- be able to articulate the role of the board;
- be able to differentiate their role as a member of the whole board and as an individual;
- be able to communicate the legal and ethical expectations of board members; and
- be aware of the common governance problems faced by boards

Business

Participants will be able to:

- Articulate the funding sources available to charter schools;
- Estimate the funding available to a school;
- Use rules of thumb to evaluate budget spending lines;
- Find and evaluate key points in the yearly budget and the monthly budget report;
- Articulate the role of the board and its fiduciary responsibilities
- Understand the impact of facilities, furniture, fixtures, and equipment on the school budget; and
- Articulate the audit requirements for charter schools and define and differentiate audit exceptions and audit findings.

Education

Participants will:

- have an understanding of where to find the education plan for the school;
- have a method for evaluating if the original mission and vision are still in place;
- be able to articulate the staffing plan for the school and how staffing for success can be implemented;
- have a general understanding of the SC testing program;
- be able to evaluate the school's success on the SC testing program; and
- be able to evaluate the school as to its fulfillment of its vision and mission.

OVERALL DESIRED OUTCOME FOR THE TRAINING IS TO:

- prepare board members with a clear understanding of their role as a board member;
- provide board members the tools to fulfill their responsibilities for school governance, finance, and education for the children in the charter school; and
- provide information and encouragement for board members to be good stewards of the public domain they serve.

Orientation Evaluation Form

Charter School Board Member Orientation Office of Public School Choice

Name: _____ *Charter School* _____

Date: _____ *Date Elected as Board Member* _____

Please give your opinion about the orientation on each of the categories listed below by filling the circle of the number best representing your agreement from 5 for *strongly agree* to 1 for *strongly disagree*.

Strongly Agree Agree Neutral Disagree Strongly Disagree

As a result of viewing the orientation tapes and participating in a follow up review, I feel:

1. More aware of the requirement for orientation and the process for getting on the "trained" list	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. More able to communicate the federal and state definition of a charter school.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. More informed about the legal expectations for Charter boards in the S.C. charter law	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Freedom of Information Act	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Financial Audits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Admission of Students (lottery and priority)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Election of Board members	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ethics Act	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. More aware of how charter boards are structured	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. More able to discuss the process for developing board policy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. More aware of ways to hold productive meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. More able to communicate the legal and ethical expectations of board members	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. More familiar with opportunities to build community relationships to support the school	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. More aware of common governance problems faced by charter boards in South Carolina	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10. More able to articulate the specific revenue sources for charter schools and how to prepare a working budget	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11. More informed about the components of yearly and monthly budget reports	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12. More able to articulate you role in creating and	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

